

**Personal Health Assessment Form**

Please print clearly:

Name \_\_\_\_\_ Date \_\_\_\_\_ SS# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Sex: F / M Email (print) \_\_\_\_\_

Marital Status (circle) Single / Married / Divorced / Separated / Widowed / Significant Other / Partner

Spouse / Partner Name \_\_\_\_\_

Your Race (check all that apply) \_\_\_\_\_ White \_\_\_\_\_ Asian \_\_\_\_\_ Black or African American \_\_\_\_\_ Hispanic or Latino  
\_\_\_\_\_ American Indian or Alaskan Native \_\_\_\_\_ Native Hawaiian or Other Pacific Islander

Your Primary Language \_\_\_\_\_ Are you Retired? Y / N

Occupation (circle) Current / Previous Describe \_\_\_\_\_

If currently employed, who is your employer? \_\_\_\_\_

How were you referred to our office? \_\_\_\_\_

Overall health (circle one) Excellent / Very Good / Good / Fair / Poor / Other \_\_\_\_\_

Do you smoke? Y / N If so, what type? \_\_\_\_\_ How much? \_\_\_\_\_

Chief complaint / reason you are here (Use separate sheet if more room is needed.) \_\_\_\_\_

Previous treatment for this complaint \_\_\_\_\_

Are you currently under the care of a physician or other health care professional? Y / N

If yes, please list name and date of last visit. \_\_\_\_\_

**HISTORY**

List any major illnesses (with approx. dates). \_\_\_\_\_

List surgeries (with approx. dates). \_\_\_\_\_

Past accidents or injuries \_\_\_\_\_

Allergies & Reactions? \_\_\_\_\_

Describe health of spouse \_\_\_\_\_

Number of Children	Name of Child	Age	Sex	Any physical condition / concern?
_____	_____	_____	M / F	_____
_____	_____	_____	M / F	_____
_____	_____	_____	M / F	_____

Any family history of serious illness? Circle all that apply. Cancer / Diabetes / Heart / Other \_\_\_\_\_

Any household pets or other animals you or family members are in close contact with? \_\_\_\_\_

Describe \_\_\_\_\_

What can we do to make you happier? \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# Metabolic Assessment Form™

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Date: \_\_\_\_\_

## PART I

Please list your 5 major health concerns in order of importance:

1. \_\_\_\_\_ 4. \_\_\_\_\_  
 2. \_\_\_\_\_ 5. \_\_\_\_\_  
 3. \_\_\_\_\_

## PART II

Please circle the appropriate number on all questions below. 0 as the least/never to 3 as the most/always.

<b>Category I</b>				<b>Category VII</b>					
Feeling that bowels do not empty completely	0	1	2	3	Abdominal distention after consumption of fiber, starches, and sugar	0	1	2	3
Lower abdominal pain relieved by passing stool or gas	0	1	2	3	Abdominal distention after certain probiotic or natural supplements	0	1	2	3
Alternating constipation and diarrhea	0	1	2	3	Decreased gastrointestinal motility, constipation	0	1	2	3
Diarrhea	0	1	2	3	Increased gastrointestinal motility, diarrhea	0	1	2	3
Constipation	0	1	2	3	Alternating constipation and diarrhea	0	1	2	3
Hard, dry, or small stool	0	1	2	3	Suspicion of nutritional malabsorption	0	1	2	3
Coated tongue or "fuzzy" debris on tongue	0	1	2	3	Frequent use of antacid medication	0	1	2	3
Pass large amount of foul-smelling gas	0	1	2	3	Have you been diagnosed with Celiac Disease, Irritable Bowel Syndrome, Diverticulosis/Diverticulitis, or Leaky Gut Syndrome?	Yes	No		
More than 3 bowel movements daily	0	1	2	3					
Use laxatives frequently	0	1	2	3					
<b>Category II</b>				<b>Category VIII</b>					
Increasing frequency of food reactions	0	1	2	3	Greasy or high-fat foods cause distress	0	1	2	3
Unpredictable food reactions	0	1	2	3	Lower bowel gas and/or bloating several hours after eating	0	1	2	3
Aches, pains, and swelling throughout the body	0	1	2	3	Bitter metallic taste in mouth, especially in the morning	0	1	2	3
Unpredictable abdominal swelling	0	1	2	3	Burpy, fishy taste after consuming fish oils	0	1	2	3
Frequent bloating and distention after eating	0	1	2	3	Unexplained itchy skin	0	1	2	3
<b>Category III</b>				<b>Category IX</b>					
Intolerance to smells	0	1	2	3	Yellowish cast to eyes	0	1	2	3
Intolerance to jewelry	0	1	2	3	Stool color alternates from clay colored to normal brown	0	1	2	3
Intolerance to shampoo, lotion, detergents, etc	0	1	2	3	Reddened skin, especially palms	0	1	2	3
Multiple smell and chemical sensitivities	0	1	2	3	Dry or flaky skin and/or hair	0	1	2	3
Constant skin outbreaks	0	1	2	3	History of gallbladder attacks or stones	0	1	2	3
<b>Category IV</b>				<b>Category X</b>					
Excessive belching, burping, or bloating	0	1	2	3	Have you had your gallbladder removed?	Yes	No		
Gas immediately following a meal	0	1	2	3					
Offensive breath	0	1	2	3	Acne and unhealthy skin	0	1	2	3
Difficult bowel movements	0	1	2	3	Excessive hair loss	0	1	2	3
Sense of fullness during and after meals	0	1	2	3	Overall sense of bloating	0	1	2	3
Difficulty digesting proteins and meats; undigested food found in stools	0	1	2	3	Bodily swelling for no reason	0	1	2	3
<b>Category V</b>				<b>Category XI</b>					
Stomach pain, burning, or aching 1-4 hours after eating	0	1	2	3	Fatigue after meals	0	1	2	3
Use of antacids	0	1	2	3	Crave sweets during the day	0	1	2	3
Feel hungry an hour or two after eating	0	1	2	3	Irritable if meals are missed	0	1	2	3
Heartburn when lying down or bending forward	0	1	2	3	Depend on coffee to keep going/get started	0	1	2	3
Temporary relief by using antacids, food, milk, or carbonated beverages	0	1	2	3	Get light-headed if meals are missed	0	1	2	3
Digestive problems subside with rest and relaxation	0	1	2	3	Eating relieves fatigue	0	1	2	3
Heartburn due to spicy foods, chocolate, citrus, peppers, alcohol, and caffeine	0	1	2	3	Feel shaky, jittery, or have tremors	0	1	2	3
<b>Category VI</b>				<b>Category XI</b>					
Difficulty digesting roughage and fiber	0	1	2	3	Agitated, easily upset, nervous	0	1	2	3
Indigestion and fullness last 2-4 hours after eating	0	1	2	3	Poor memory, forgetful between meals	0	1	2	3
Pain, tenderness, soreness on left side under rib cage	0	1	2	3	Blurred vision	0	1	2	3
Excessive passage of gas	0	1	2	3					
Nausea and/or vomiting	0	1	2	3	Fatigue after meals	0	1	2	3
Stool undigested, foul smelling, mucus like, greasy, or poorly formed	0	1	2	3	Crave sweets during the day	0	1	2	3
Frequent loss of appetite	0	1	2	3	Eating sweets does not relieve cravings for sugar	0	1	2	3
					Must have sweets after meals	0	1	2	3
					Waist girth is equal or larger than hip girth	0	1	2	3
					Frequent urination	0	1	2	3
					Increased thirst and appetite	0	1	2	3
					Difficulty losing weight	0	1	2	3

<b>Category XII</b>			
Cannot stay asleep	0	1	2 3
Crave salt	0	1	2 3
Slow starter in the morning	0	1	2 3
Afternoon fatigue	0	1	2 3
Dizziness when standing up quickly	0	1	2 3
Afternoon headaches	0	1	2 3
Headaches with exertion or stress	0	1	2 3
Weak nails	0	1	2 3
<b>Category XIII</b>			
Cannot fall asleep	0	1	2 3
Perspire easily	0	1	2 3
Under a high amount of stress	0	1	2 3
Weight gain when under stress	0	1	2 3
Wake up tired even after 6 or more hours of sleep	0	1	2 3
Excessive perspiration or perspiration with little or no activity	0	1	2 3
<b>Category XIV</b>			
Edema and swelling in ankles and wrists	0	1	2 3
Muscle cramping	0	1	2 3
Poor muscle endurance	0	1	2 3
Frequent urination	0	1	2 3
Frequent thirst	0	1	2 3
Crave salt	0	1	2 3
Abnormal sweating from minimal activity	0	1	2 3
Alteration in bowel regularity	0	1	2 3
Inability to hold breath for long periods	0	1	2 3
Shallow, rapid breathing	0	1	2 3
<b>Category XV</b>			
Tired/sluggish	0	1	2 3
Feel cold—hands, feet, all over	0	1	2 3
Require excessive amounts of sleep to function properly	0	1	2 3
Increase in weight even with low-calorie diet	0	1	2 3
Gain weight easily	0	1	2 3
Difficult, infrequent bowel movements	0	1	2 3
Depression/lack of motivation	0	1	2 3
Morning headaches that wear off as the day progresses	0	1	2 3
Outer third of eyebrow thins	0	1	2 3
Thinning of hair on scalp, face, or genitals, or excessive hair loss	0	1	2 3
Dryness of skin and/or scalp	0	1	2 3
Mental sluggishness	0	1	2 3
<b>Category XVI</b>			
Heart palpitations	0	1	2 3
Inward trembling	0	1	2 3
Increased pulse even at rest	0	1	2 3
Nervous and emotional	0	1	2 3
Insomnia	0	1	2 3

<b>Category XVI (Cont.)</b>			
Night sweats	0	1	2 3
Difficulty gaining weight	0	1	2 3
<b>Category XVII (Males Only)</b>			
Urination difficulty or dribbling	0	1	2 3
Frequent urination	0	1	2 3
Pain inside of legs or heels	0	1	2 3
Feeling of incomplete bowel emptying	0	1	2 3
Leg twitching at night	0	1	2 3
<b>Category XVIII (Males Only)</b>			
Decreased libido	0	1	2 3
Decreased number of spontaneous morning erections	0	1	2 3
Decreased fullness of erections	0	1	2 3
Difficulty maintaining morning erections	0	1	2 3
Spells of mental fatigue	0	1	2 3
Inability to concentrate	0	1	2 3
Episodes of depression	0	1	2 3
Muscle soreness	0	1	2 3
Decreased physical stamina	0	1	2 3
Unexplained weight gain	0	1	2 3
Increase in fat distribution around chest and hips	0	1	2 3
Sweating attacks	0	1	2 3
More emotional than in the past	0	1	2 3
<b>Category XIX (Menstruating Females Only)</b>			
Perimenopausal	Yes	No	
Alternating menstrual cycle lengths	Yes	No	
Extended menstrual cycle (greater than 32 days)	Yes	No	
Shortened menstrual cycle (less than 24 days)	Yes	No	
Pain and cramping during periods	0	1	2 3
Scanty blood flow	0	1	2 3
Heavy blood flow	0	1	2 3
Breast pain and swelling during menses	0	1	2 3
Pelvic pain during menses	0	1	2 3
Irritable and depressed during menses	0	1	2 3
Acne	0	1	2 3
Facial hair growth	0	1	2 3
Hair loss/thinning	0	1	2 3
<b>Category XX (Menopausal Females Only)</b>			
How many years have you been menopausal?	_____ years		
Since menopause, do you ever have uterine bleeding?	Yes	No	
Hot flashes	0	1	2 3
Mental foginess	0	1	2 3
Disinterest in sex	0	1	2 3
Mood swings	0	1	2 3
Depression	0	1	2 3
Painful intercourse	0	1	2 3
Shrinking breasts	0	1	2 3
Facial hair growth	0	1	2 3
Acne	0	1	2 3
Increased vaginal pain, dryness, or itching	0	1	2 3

**PART III**

How many alcoholic beverages do you consume per week? \_\_\_\_\_ Rate your stress level on a scale of 1-10 during the average week: \_\_\_\_\_

How many caffeinated beverages do you consume per day? \_\_\_\_\_ How many times do you eat fish per week? \_\_\_\_\_

How many times do you eat out per week? \_\_\_\_\_ How many times do you work out per week? \_\_\_\_\_

How many times do you eat raw nuts or seeds per week? \_\_\_\_\_

List the three worst foods you eat during the average week: \_\_\_\_\_

List the three healthiest foods you eat during the average week: \_\_\_\_\_

**PART IV**

Please list any medications you currently take and for what conditions:

Please list any natural supplements you currently take and for what conditions:

# Neurotransmitter Assessment Form™ (NTAF)

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Date: \_\_\_\_\_

Please circle the appropriate number on all questions below. 0 as the least/never to 3 as the most/always.

## SECTION A

- Is your memory noticeably declining? 0 1 2 3
- Are you having a hard time remembering names and phone numbers? 0 1 2 3
- Is your ability to focus noticeably declining? 0 1 2 3
- Has it become harder for you to learn new things? 0 1 2 3
- How often do you have a hard time remembering your appointments? 0 1 2 3
- Is your temperament generally getting worse? 0 1 2 3
- Is your attention span decreasing? 0 1 2 3
- How often do you find yourself down or sad? 0 1 2 3
- How often do you become fatigued when driving compared to in the past? 0 1 2 3
- How often do you become fatigued when reading compared to in the past? 0 1 2 3
- How often do you walk into rooms and forget why? 0 1 2 3
- How often do you pick up your cell phone and forget why? 0 1 2 3

## SECTION B

- How high is your stress level? 0 1 2 3
- How often do you feel you have something that must be done? 0 1 2 3
- Do you feel you never have time for yourself? 0 1 2 3
- How often do you feel you are not getting enough sleep or rest? 0 1 2 3
- Do you find it difficult to get regular exercise? 0 1 2 3
- Do you feel uncared for by the people in your life? 0 1 2 3
- Do you feel you are not accomplishing your life's purpose? 0 1 2 3
- Is sharing your problems with someone difficult for you? 0 1 2 3

## SECTION C

### SECTION C1

- How often do you get irritable, shaky, or have light-headedness between meals? 0 1 2 3
- How often do you feel energized after eating? 0 1 2 3
- How often do you have difficulty eating large meals in the morning? 0 1 2 3
- How often does your energy level drop in the afternoon? 0 1 2 3
- How often do you crave sugar and sweets in the afternoon? 0 1 2 3
- How often do you wake up in the middle of the night? 0 1 2 3
- How often do you have difficulty concentrating before eating? 0 1 2 3
- How often do you depend on coffee to keep yourself going? 0 1 2 3
- How often do you feel agitated, easily upset, and nervous between meals? 0 1 2 3

### SECTION C2

- How often do you get fatigued after meals? 0 1 2 3
- How often do you crave sugar and sweets after meals? 0 1 2 3
- How often do you feel you need stimulants, such as coffee, after meals? 0 1 2 3
- How often do you have difficulty losing weight? 0 1 2 3
- How much larger is your waist girth compared to your hip girth? 0 1 2 3
- How often do you urinate? 0 1 2 3
- Have your thirst and appetite increased? 0 1 2 3
- How often do you gain weight when under stress? 0 1 2 3
- How often do you have difficulty falling asleep? 0 1 2 3

### SECTION 1

- Are you losing interest in hobbies? 0 1 2 3
- How often do you feel overwhelmed? 0 1 2 3
- How often do you have feelings of inner rage? 0 1 2 3
- How often do you have feelings of paranoia? 0 1 2 3
- How often do you feel sad or down for no reason? 0 1 2 3
- How often do you feel like you are not enjoying life? 0 1 2 3
- How often do you feel you lack artistic appreciation? 0 1 2 3
- How often do you feel depressed in overcast weather? 0 1 2 3
- How much are you losing your enthusiasm for your favorite activities? 0 1 2 3
- How much are you losing your enjoyment for your favorite foods? 0 1 2 3
- How much are you losing your enjoyment of friendships and relationships? 0 1 2 3
- How often do you have difficulty falling into deep, restful sleep? 0 1 2 3
- How often do you have feelings of dependency on others? 0 1 2 3
- How often do you feel more susceptible to pain? 0 1 2 3
- How often do you have feelings of unprovoked anger? 0 1 2 3
- How much are you losing interest in life? 0 1 2 3

# Neurotransmitter Assessment Form™ (NTAF)

Please circle the appropriate number on all questions below. 0 as the least/never to 3 as the most/always.

## SECTION 2

- How often do you have feelings of hopelessness? 0 1 2 3
- How often do you have self-destructive thoughts? 0 1 2 3
- How often do you have an inability to handle stress? 0 1 2 3
- How often do you have anger and aggression while under stress? 0 1 2 3
- How often do you feel you are not rested, even after long hours of sleep? 0 1 2 3
- How often do you prefer to isolate yourself from others? 0 1 2 3
- How often do you have unexplained lack of concern for family and friends? 0 1 2 3
- How easily are you distracted from your tasks? 0 1 2 3
- How often do you have an inability to finish tasks? 0 1 2 3
- How often do you feel the need to consume caffeine to stay alert? 0 1 2 3
- How often do you feel your libido has been decreased? 0 1 2 3
- How often do you lose your temper for minor reasons? 0 1 2 3
- How often do you have feelings of worthlessness? 0 1 2 3

## SECTION 3

- How often do you feel anxious or panicked for no reason? 0 1 2 3
- How often do you have feelings of dread or impending doom? 0 1 2 3
- How often do you feel knots in your stomach? 0 1 2 3
- How often do you have feelings of being overwhelmed for no reason? 0 1 2 3
- How often do you have feelings of guilt about everyday decisions? 0 1 2 3
- How often does your mind feel restless? 0 1 2 3
- How difficult is it to turn your mind off when you want to relax? 0 1 2 3
- How often do you have disorganized attention? 0 1 2 3
- How often do you worry about things you were not worried about before? 0 1 2 3
- How often do you have feelings of inner tension and inner excitability? 0 1 2 3

## SECTION 4

- Do you feel your visual memory (shapes & images) has decreased? 0 1 2 3
- Do you feel your verbal memory has decreased? 0 1 2 3
- Do you have memory lapses? 0 1 2 3
- Has your creativity decreased? 0 1 2 3
- Has your comprehension diminished? 0 1 2 3
- Do you have difficulty calculating numbers? 0 1 2 3
- Do you have difficulty recognizing objects & faces? 0 1 2 3
- Do you feel like your opinion about yourself has changed? 0 1 2 3
- Are you experiencing excessive urination? 0 1 2 3
- Are you experiencing a slower mental response? 0 1 2 3

## SECTION 5

- A decrease in mental alertness 0 1 2 3
- A decrease in mental speed 0 1 2 3
- A decrease in concentration quality 0 1 2 3
- Slow cognitive processing 0 1 2 3
- Impaired mental performance 0 1 2 3
- An increase in the ability to be distracted 0 1 2 3
- Need coffee or caffeine sources to improve mental function 0 1 2 3

Patient Signature \_\_\_\_\_ Date \_\_\_\_\_

*Symptom groups listed on this form are not intended to be used as a diagnosis of any disease or condition.*

# Medication History\*

Please check any of the following medications you have taken in the past or are currently taking.

## Noradrenergic and Specific Serotonergic Antidepressants (NaSSAs)

- Remeron®       Norset®  
 Zispin®       Remergil®  
 Avanza®       Axit®

## Tricyclic Antidepressants (TCAs)

- Elavil®       Prothiaden®  
 Endep®       Adapin®  
 Tryptanol®       Sinequan®  
 Trepiline®       Tofranil®  
 Asendin®       Janamine®  
 Asendis®       Gamani®  
 Defanyl®       Aventyl®  
 Demolox®       Pamelor®  
 Moxadil®       Opipramol®  
 Anafranil®       Vivactil®  
 Norpramin®       Rhotrimine®  
 Pertofranc®       Surmontil®  
 Thaden™       Norpramin®

## Selective Serotonin Reuptake Inhibitors (SSRIs)

- Paxil®       Seromex®  
 Zolof®       Seronil®  
 Prozac®       Sarafem®  
 Celexa®       Fluctin®  
 Lexapro®       Faverin®  
 Esertia®       Seroxat®  
 Luvox®       Aropax®  
 Cipramil®       Deroxat®  
 Emocal®       Rexetin®  
 Seropram®       Paroxat®  
 Cipralex®       Lustral®  
 Fontex®       Serlain®  
 Priligy®

## Serotonin-Norepinephrine Reuptake Inhibitors (SNRIs)

- Effexor®  
 Pristiq®  
 Meridia®  
 Serzone®  
 Dalcipran®  
 Cymbalta®

## Selective Serotonin Reuptake Enhancers (SSREs)

- Stablon®  
 Coaxil®  
 Tatinol®

## Monoamine Oxidase Inhibitors (MAOIs)

- Marplan®       Marsilid®  
 Aurorix®       Iprozid®  
 Manerix®       Ipronid®  
 Moclodura®       Rivivol®  
 Nardil®       Propilniazida®  
 Adeline®       Zyvox®  
 Eldepryl®       Zyvoxid®  
 Azilect®

## Dopamine Receptor Agonists

- Mirapex®  
 Sifrol®  
 Requip®

## Norepinephrine-Dopamine Reuptake Inhibitors (NDRIs)

- Wellbutrin XL®

## D2 Dopamine Receptor Blockers (antipsychotics)

- Thorazine®       Acuphase®  
 Prolixin®       Haldol®  
 Trilafon®       Orap®  
 Compazine®       Clozaril®  
 Mellaril®       Zyprexa®  
 Stelazine®       Zydis®  
 Vesprin®       Seroquel XR®  
 Nozinan®       Geodon®  
 Depixol®       Solian®  
 Navane®       Invega®  
 Fluaxol®       Abilify®  
 Clopixol®

## GABA Antagonist Competitive Binder

- Romazicon®

## Agonist Modulators of GABA Receptors (benzodiazepines)

- Xanax®       Dalmane®  
 Lexotanil®       Ativan®  
 Lexotan®       Loramet®  
 Librium®       Sedoxil®  
 Klonopin®       Dormicum®  
 Valium®       Serax®  
 Prosom®       Restoril®  
 Rohypnol®       Halcion®  
 Magadon®

## Agonist Modulators of GABA Receptors (non-benzodiazepines)

- Ambien CR®  
 Sonata®  
 Lunesta®  
 Imovane®

## Acetylcholine Receptor Agonists

- Urecholine®       Isopto®  
 Evoxac®       Nicotone  
 Salagen®

## Acetylcholine Receptor Antagonists (antimuscarinic agents)

- AtroPen®       Atrovent®  
 Scopace®       Spiriva®

## Acetylcholine Receptor Antagonists (ganglionic blockers)

- Inversine®       Hexamethonium  
 Nicotine (high doses)       Arfonad®

## Acetylcholine Receptor Antagonists (neuromuscular blockers)

- Tracrium®       Zemuron®  
 Nimbex®       Anectine®  
 Nuromax®       Tubocurarine®  
 Metubine®       Norcuron®  
 Mivacron®       Hemicholinium-3®  
 Pavulon®

## Acetylcholinesterase Reactivators

- Protopam®

## Cholinesterase Inhibitors (reversible)

- Aricept®       Enlon®  
 Razadyne®       Prostigmin®  
 Exelon®       Antilirium®  
 Cognex®       Mestinon®  
 THC  
 Carbamate insecticides

## Cholinesterase Inhibitors (irreversible)

- Echothiophate  
 Isoflurophate  
 Organophosphate insecticides  
 Organophosphate-containing nerve agents

Patient Signature \_\_\_\_\_ Date \_\_\_\_\_

\*Please refer to prescribing physician for nutritional interactions with any medications you are taking.

Korman Relief and Wellness Center  
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16954 Toledo Blade Blvd.  
Port Charlotte, FL 33954  
(941) 629-6700

## OFFICE & PAYMENT POLICY INFORMATION

### OUR GOAL:

We believe that a clear definition of our office policies will allow you, the patient, and us, the doctor, to concentrate on the big issue - REGAINING AND MAINTAINING YOUR HEALTH. It is the goal of this office to provide you with the finest quality healthcare available. If you have any questions regarding your healthcare, or any of our policies, please let us know. We welcome your referrals and look forward to a mutually rewarding doctor-patient relationship.

### FINANCIAL POLICY:

Payments for Healthcare Services provided in this office are due the day that services are rendered, unless other arrangements have been made prior to seeing the doctor. Patients are personally responsible for all charges.

This office uses a collections service to collect on unpaid, past due charges. Past due accounts will receive a notice from our office before the account is sent to collections. Once sent to collections, there will be an assessed fee of \$30 *minimum* added to the past due account. The account holder is responsible for total past due balance, in addition to the collections fees added.

### INSURANCE POLICY:

I understand, and agree, that health and accident insurance policies are an arrangement between my insurance company and myself, and **not** between my insurance company and this office.

Assignment of Insurance benefits will be accepted upon proper verification of coverage and at the discretion of this office, however **benefits quoted are not a guarantee of payment**. Benefits are determined at the time of processing. In the event that an "Explanation of Benefits" comes back stating patient responsibility, the patient will be sent a bill.

This office does not file for, or accept assignment for, out-of-network or secondary insurance benefits. We will, however, provide you with documentation to assist you in collecting from your insurance carriers.

### APPOINTMENT POLICY:

We want to thank you for choosing us as your healthcare provider. Please remember that we have reserved appointment times especially for you, and we attempt to honor all appointments at the scheduled time. Therefore, in the event you are unable to keep an appointment for any reason, we request that you call immediately to reschedule your visit. This will enable us to schedule other patients for that time.

When you cancel your appointment at the last minute, everyone loses - you, the doctor, and other patients who would like to have utilized your appointment time. ***In the event that you do not contact our office to cancel or reschedule your appointment, at least 2 hours prior to your scheduled time, you may be billed a \$20 missed appointment fee. Failure to comply may result in dismissal of care.***

I have read and understand the above policies. Any questions I had have been answered to my satisfaction, and I understand my responsibility as a patient. I also understand that if my insurance does not respond within 90 days, or if I suspend or terminate my schedule of care as prescribed by Korman Relief & Wellness Center, all fees will be due and payable immediately.

Should there be any instance of a bounced or returned check, I acknowledge that I will be charged a fee of \$36 **per bounced check**.

PATIENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_